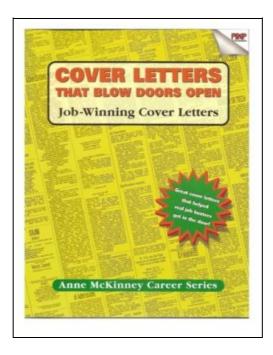
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# Reviews

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Createspace, United States, 2012. Paperback. Condition: New. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*. Although a resume is important, the cover letter is the first impression. This book is a compilation of great cover letters that helped real people get in the door for job interviews against stiff competition. Included are letters that show how to approach employers when you re moving to a new area, how to write a cover letter when you re changing fields or industries, and how to arouse the employer s interest in dialing your number first from a stack of resumes. Some of the cover letters in this book landed jobs in fields including financial consulting, data entry, insurance, banking, customer service, school systems, restaurants, hospitality industry, retail, police force, social work, nonprofit organizations, sales, municipalities, medicine and healthcare, landscaping, management information systems, teaching, publishing, top management, electronics, accounting and auditing, agriculture, criminal justice, human resources, manufacturing, automotive, telecommunications, dentistry, academic affairs, childcare, sports, rest homes, business operations, journalism, quality control, the arts, bookselling, and many other fields. Designed as a comprehensive guide to cover letter preparation, the 272-page book shows examples of exciting and door-opening cover letters. The first section of the book shows cover letters used to blow doors open in the accounting, banking, and financial community. From aviation, to computer operations, to management, to sales, to transportation, cover letters tailored to specific fields are illustrated which can be used as models or templates tailored to specific fields. But what if a job hunter is changing fields or doesn t need a cover letter targeting a specific field or functional area? The book has a complete section showing examples of all-purpose cover letters, career-change cover letters, cover letters for entrepreneurs, and cover letters for those seeking th



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