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(Lula Graham IV)

GOVERNMENT OPERATIONS: NEED TO IMPROVE ADMINISTRATIVE MANAGEMENT AT THE NATIONAL CENTER FOR TOXICOLOGY RESEARCH: HRD-78-63



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BiblioGov. Paperback. Book Condition: New. This item is printed on demand. Paperback. 22 pages. Dimensions: 9.7in. x 7.4in. x 0.1in.A review of certain administrative practices at the National Center for Toxicological Research (NCTR) revealed deficiencies relating to travel, personnel and payroll, inventory control over Government property, and long distance telephone calls. Improper employee reimbursements for travel included: improper per diem payments to the NCTR Director, unauthorized reimbursement claimed for fixed per diem, an employee claim for lodging cost that should have been disallowed, unauthorized foreign travel, and questionable travel payments for pre-employment interviews. Personnel and payroll deficiencies involved questionable procedures used to hire a new employee, payment of employee training costs, and payroll computation of summer employees. Generally, the deficiencies found were the result of managements inattention to or failure to follow prescribed regulations and procedures. This item ships from La Vergne, TN. Paperback.

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