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Chinese version of Excel 2007 step by step tutorial

By LONG TENG KE JI

paperback. Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 320 Publisher: Science Press Pub. Date :2008-02. Introduction This book is devoted to the use of methods and techniques of Excel books. Excel is Microsoft's launch of the Office family of products is an important part of its latest version of Excel 2007. is mainly used for data processing, statistical analysis and decision support. is widely used in financial management, economic management, administrative personnel, financial statistics and other fields. This book consists of 14 chapters. Introduced the Excel 2007 workbook of basic operation, the input edit text, tables, and landscaping mainly as a picture in Excel and shape of the application; introduces Excel's calculation, management and analysis, methods of recording and running macros, and finally introduced plant data protection applications. This book uses the basic knowledge and examples to explain to explain the method of combining the functions of the software, content-rich and focused. Bu the reader to understand both the overall software functionality, but also through specific practices to deepen understanding of the knowledge learned, is the wide computer beginners who do not get to...



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