



Introduction to IT Skills: University Foundation Study Course Book (Student Manual/Study Guide)

By Anthony Manning, Frances Russell, Fiona McGarry

Garnet Publishing Ltd. Paperback. Book Condition: new. BRAND NEW, Introduction to IT Skills: University Foundation Study Course Book (Student Manual/Study Guide), Anthony Manning, Frances Russell, Fiona McGarry, Transferable Academic Skills Kit: Module 7: Introduction to IT Skills The Garnet Education Transferable Academic Skill Kit was short-listed for the Duke of Edinburgh English Speaking Union English Language Book Award in 2008. TASK is a flexible learning resource that has been carefully designed to develop the key transferable skills that promote students' success in university and college study. Whether you are a student or a teacher, the TASK series provides a tried and tested teaching and learning tool suitable for a broad range of academic disciplines. A series of supported exercises relates theory to practice and provides students with the tools to develop a framework of skills that can then be used in a wide range of contexts both inside and outside the academic world. TASK can be followed as a complete course or individual modules can be selected to address specific needs. Created by members of the academic staff of the International Foundation Programme at the University of Reading, TASK forms a part of the university's skills provision for home and...



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