



## Registration Methods for the Small Museum (Hardback)

By Daniel B. Reibel

ROWMAN LITTLEFIELD, United States, 2017. Hardback. Condition: New. Fifth Edition. Language: English . Brand New Book. Registration Methods for the Small Museum has been the definitive guide to registration methodology for small museums since 1978. The book covers all aspects of the registration process and provides practical solutions for the small museum professional in a concise, readable manner. This step-by-step guide begins with developing policy and takes the reader through acquisition, numbering, accessioning, documentation, loans, and deaccessioning. It is a great introduction to both manual and computer systems and can help those that are unfamiliar with museum registration systems learn more about their collections. The fifth edition updates the handbook to fit the registration systems in today s small museums and provides additional forms that weren t in previous additions of the book. Features include: oEasy to understand forms and templates oOverviews of both manual and computer registration systems oOverview of the acquisition process oOverview of the cataloging process oOverviews of museum loans oExamples of a collections policy and registration manual for a small museum oGuidance for small museums on how to create a new registration system or interpret the one they have.



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